



**Richmond Secondary School**  
**Grad Winter Formal – February 7, 2020**  
**GUEST APPLICATION**

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**RETURN COMPLETED APPLICATION FORM TO THE SCHOOL OFFICE  
BY 3:00 PM MONDAY, JANUARY 13, 2020**

*INCOMPLETE AND/OR LATE APPLICATIONS WILL NOT BE CONSIDERED*

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Name of RSS Grade 12 Student: \_\_\_\_\_

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**GUEST ELIGIBILITY – Guests must fall into one of the following categories. Check one.**

- Grade 12 student currently attending a secondary school.
- Grade 11 student currently attending Richmond Secondary School.

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**GUEST INFORMATION**

Name of Guest: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

School that guest attends: \_\_\_\_\_ Grade: *Circle* 11 12

What is your relationship with the person you wish to bring?  
\_\_\_\_\_

Guest Signature: \_\_\_\_\_ RSS Student Signature: \_\_\_\_\_

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**THIS PART IS TO BE COMPLETED BY THE INVITED GUEST**

**Provide an administrator reference (Principal/Vice Principal) who can be contacted.**

Reference Name: \_\_\_\_\_

Reference: *Circle* Principal Vice Principal Phone Number: \_\_\_\_\_

Reference Comment: \_\_\_\_\_

Parent Signature of Guest: \_\_\_\_\_ Phone Number: \_\_\_\_\_

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**SUPPORTING STATEMENT FROM THE RSS GR 12 STUDENT'S PARENT/GUARDIAN**

I accept that if this application is approved, attendance is contingent upon adhering to all Richmond Secondary School rules and the policies of the Richmond School Board.

RSS Parent Signature: \_\_\_\_\_ Phone Number: \_\_\_\_\_

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**TO BE COMPLETED BY RSS ADMINISTRATOR**

**Approved**    **Not Approved**   **Admin Signature:** \_\_\_\_\_