



RICHMOND SECONDARY SCHOOL

“Home of the Colts”

COMMUNICATING & REPORTING STUDENT LEARNING for 2024-2025

The information below summarizes RSS’s school-wide Communicating Student Learning (CSL) plan for this school year.

	Term 1	Term 2	Term 3
MEET THE TEACHER	TH September 18	-----	-----
INFORMAL LEARNING UPDATE (Interim Report)	TH October 30	TH February 5	-----
WRITTEN LEARNING UPDATE (Term Report Card)	TH December 4	TH April 9	-----
CORE COMPETENCY SELF-REFLECTION	by November 19	by March 4	by May 6
PT CONFERENCING	T Dec 9 (2-4,5-7) W Dec 10 (2-4)	T Apr 14 (2-4, 5-7) W Apr 15 (2-4)	-----
AT-RISK INTERIM (Alert Interim)	<i>Anytime</i>	<i>Anytime</i>	by Friday, May 22
SUMMARY OF LEARNING (Final Report Card)	-----	-----	Thursday, June 25
GRADUATION STATUS UPDATE (for Grade 10-12 Students)	-----	-----	Thursday, June 25

- **Meet the Teacher** is an opportunity for parents/caregivers to meet teachers and to gain an understanding of the learning that their child will engage in and learn how they can support their child’s learning.
- **Informal Learning Updates (Interim Reports)** are learning updates that are published approximately halfway through each of the first 2 terms. Informal Learning Updates will be emailed to students and parents/caregivers. Proficiency scale indicators are used to report on learning progress, and behaviour and engagement.
- **Written Learning Updates (Term Report Cards)** are published in the first and second third of the school year. This formal report will report on learning progress in relation to the learning standards using proficiency scale indicators for grades 8-9 courses, and percentages for grades 10-12 courses. Descriptive feedback will include comments on learning and areas for growth; and focus on *what students can do* and *what they are working towards*. Written Learning Updates will be published electronically in MyEducation BC to students and parents/caregivers.
- **Core Competency Self-Reflections and Goal Setting** will occur each term and accompany the written learning updates and the summary of learning. Students will self-reflect on and self-assess their Core Competency development, and set goals for all three of the Communication, Thinking, and Personal/Social Competencies.
- **Parent-Teacher Conferencing** is an opportunity for parents/caregivers with concerns about their child’s achievement to book a 5-minute conference with teachers via an online booking system.
- **At-Risk Interims (Alert Interims)** are sent home to students where there are significant concerns, including a risk for failure in the course.
- **Summary of Learning (Final Report Cards)** are published at the end of the school year. This formal report will report on learning progress in relation to the learning standards using proficiency scale indicators for grades 8-9 courses, and percentages for grades 10-12 courses. Descriptive feedback will include comments on learning and areas for growth; and focus on *what students can do* and *what they are working towards*. The Summary of Learning will be published electronically in MyEducation BC to students and parents/caregivers.
- **Graduation Status Update** report allows students and parents/caregivers to check their graduation status and progress. It will be published electronically in MyEducation BC to students and parents/caregivers.

At other times through the year, teachers may send an interim report, phone, or email home. Parents/Caregivers are welcome to contact the school at any time to communicate with a teacher about their teen’s progress.