

Richmond Secondary School Parents Advisory Council (PAC)
September 10, 2025 6:30pm – 8:00pm
Meeting Minutes

Attendees: Ms. Kwon (Principal), Mr Leung (Vice Principal) , Ms Goulas (Vice Principal), Angela Huang (PAC Chair), PAC Secretary, DPAC representatives, PAC events coordinators, 50+ parents

1. Welcome & Introductions – Angela Huang (PAC Chair)

- Welcomed all attendees.
- Introduced the PAC representatives for the 2025–2026 school year.
- Provided a brief summary of last year’s PAC meeting topics.
- Highlighted upcoming events:
 - School/Community Celebration Event
 - Potluck (parent-led discussion)
 - Teacher Appreciation Day
 - Monthly PAC Meetings (held every 2nd Wednesday of the month)
- Introduced parent connections: WeChat group and WhatsApp group

2. School Update – Principal Ms. Kwon

- Introduced school social media and website: <https://rhs.sd38.bc.ca>
 - Presented staff list such as counselors: <https://rhs.sd38.bc.ca/school-information/our-staff>
 - Emphasized school community values: *Everyone is welcome, everyone belongs.*
 - Mentioned school cafeteria offerings: variety of food options available daily.
 - Shared keys to student success:
 - Attend and engage in class and school activities.
 - Be responsible and punctual.
 - Cooperate with others.
 - Maintain a growth mindset and show resilience.
 - Ask for help when needed.
 - Be kind, caring, and respectful.
 - School learners are encouraged to be: **Resilient, Reflective, Responsible, Caring, Communicative, and Thoughtful Thinkers.**
 - Reminded about acceptable use of personal digital devices:
 - Devices may only be used **with teacher permission** and **for learning purposes only**.
 - More information: <https://rhs.sd38.bc.ca/students/personal-digital-devices>
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3. Vice Principal Ms. Goulas’ Update

- **COLTS Care Card:** A recognition program for positive behavior, launching end of September.
- **Feeding Futures Program:**
 - Community fridge and snack bin available in learning spaces.

- Open to all students who are hungry, but students are asked **not to hoard food**.
 - Reiterated expectations around **Respecting the District Code of Conduct**.
 - Additional school expectations:
 - Stay home when sick (Health & Safety).
 - **No smoking, vaping, drugs, or alcohol** on school property.
 - Practice **good digital citizenship**. Learn more: <https://rhs.sd38.bc.ca/students/digital-citizenship-expectations-rhs>
 - **Student Driving:**
 - Follow ICBC regulations.
 - Park only in designated school areas.
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4. Vice Principal Mr. Leung's Update

- **Course Schedules & Changes:**
 - Changes may be allowed for missing courses (e.g., fewer than 8 courses or missing mandatory ones).
 - Requests to switch classes **to be with friends will not be approved**.
 - **Course Planning** takes place **February to May**.
 - **Lockers & Surveillance:**
 - Students are assigned personal lockers—secure valuable items.
 - **Video surveillance** is active throughout the school.
 - **PLT (Personal Learning Time) Implementation:**
 - 48-minute sessions on **Wednesdays and Thursdays (2nd period)**.
 - Students must **sign up with one of 8 designated teachers**.
 - **Staying Connected:**
 - Use **School Agenda, School Calendar, Digital Signage, Microsoft Teams**, and social media:
 - Instagram, X: **@RichmondColts**
 - **Clubs Day:**
 - Held **Friday, September 26 at lunchtime**.
 - Students encouraged to join clubs and get involved.
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5. Closing Remarks – Angela Huang

- Thanked all participants for attending.
- Encouraged continued parent engagement.
- Parents actively participated in WeChat or WhatsApp group.
- Next PAC meeting: October 8th, 2025
- Meeting adjourned at 8pm.