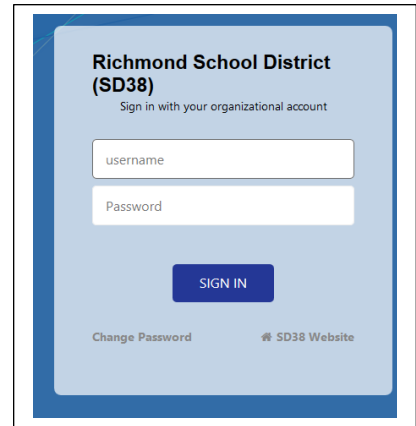


## LOGGING INTO THE PORTAL

1. Go to <https://portal.sd38.bc.ca>
2. This image is what should appear on your screen:
3. Username: **SD + Pupil Number (EX. SD00123456)**
  - Pupil Number must be 8 digits long
  - Examples –  
A student with pupil # 87654321 would use SD87654321  
A student with pupil # 1234567 would use SD01234567
4. Password: **BIRTHDATE (MMDDYY)**
  - Examples –  
A student with birthday = May 1, 1999 would use 050199



**You will be asked to reset your password. This will become your new password. If you have challenges with your password you can see any teacher in the school as they will be able to support you with this process.**

5. Scroll to the bottom and find the class labelled:

**Grade 8 - Grads of 2023 Core Competencies Self Reflection**

**Grade 9 - Grads of 2022 Core Competencies Self Reflection**

**Grade 10 - Grads of 2021 Core Competencies Self Reflection**

6. and click on your grade.
7. Click on the **Assignments Top Tab** and then the assignment labelled **Students Self Reflection**
8. Read the instructions and “insert” the assignment and hit the “turn in” button

**\*\*\*\* If you wanted to work with a digital document you can do so by clicking on the digital file located above the insert button. You will be able to use this in the browser. Don't forget to hit the “turn in” button \*\*\*\***

9. You then need to copy this assignment to your portfolio by clicking on the “Copy to portfolio” button.

TURNED IN (LOCKED) Jan 31, 2019 12:27 PM - Edited Jan 31, 2019 12:26 PM - 2 Comments

Add text to your assignment submission

**Core Competencies-**  
Click to preview

VIEW EDIT

New Insert or drop files here Delete Submission RETURN **COPY TO PORTFOLIO**

After submitting your assignment with your attachments, you want to copy this document to your portfolio. You will want to do this as it will allow you to look back at your growth in these areas.

Make a comment SEND

10. **Deadline** for assignment submission is **Monday June 3, 2019.**