



Hello Parents of Incoming Richmond Secondary School Grade 8 Students:



All incoming Grade 8 students are invited, welcomed and encouraged to attend our mini-camp and school sleep-over on **September 15 and 16**. The purpose of this camp is to bring our youngest RSS students together, help them learn tips for “success in high school” as well as engage in team-building and fun activities with all of the other Grade 8s. All of the camp activities and events will be led by a team of Grade 11 and 12 student-leaders, under the direct supervision of staff. The mini-camp will be safe, fun, inclusive and a fantastic way to start high school at Richmond Secondary and we want **ALL** of our Grade 8s to participate!

Drop Off: Friday, September 15 at 9:00am with needed supplies, in the Multipurpose Theatre

Pick Up: Saturday, September 16 at 11:00am

Cost: **\$45** – includes lunch, dinner, breakfast, snacks, ice-skating, a keepsake and all activities. Please make cheque payable to Richmond Secondary School. *If the cost is a challenge for your family, please contact the school – we want ALL of our Grade 8s to participate!*

NEED TO BRING for Grade 8 Mini Camp and Sleep Over:

- [] Your RSS Student Agenda booklet and a pen
- [] Sleeping bag and a pillow (and thin foamie if desired).
- [] Wear a pair of running shoes that fit properly and tie up.
- [] Small bag with clothes for fall – layers are a good idea and include comfortable sleeping clothes (e.g. sweats and a t-shirt). It is only one day and night – you do not need a lot of clothes!
- [] Water bottle
- [] Toiletries (tooth brush, tooth paste, etc.)
- [] If you have skates and a hockey or bicycle helmet, please bring them!

Note: Student bags/personal items should be labeled with student name where possible.

DO NOT BRING to Grade 8 Mini-Camp:

- Handheld devices including laptop computers or gaming devices
- Cell phones/cameras
- Money

Parents are encouraged to contact me at the school if they have any questions. This will be a safe, memorable and fun learning experience for all of our youngest students and Camp Leaders, and we want all Grade 8s to participate and enjoy a fabulous start to high school!

Sincerely,
Jim Allison
Principal



Parent/Guardian Consent, Acknowledgement of Risk & Waiver

Dear Parent/Guardian,

The purpose of this letter is to inform you about the **GRADE 8 MINI-CAMP AND SLEEP-OVER** experience that your child will be participating in. Your signature on the attached form confirms that you are aware of the information provided in this letter and permit your child to participate in this event. Here are the specific details of the Camp:

Program/Activity Information

Grade 8 Mini-Camp and Sleep-Over on September 15/16, 2017 at Richmond Secondary School

Students will be engaged in a variety of learning activities including small group discussions, planning for success, team-building as well as some active and fun activities, including ice skating and movement-based games. This event will be held at Richmond Secondary School and Minoru Arena and field areas on September 15 and 16. Students will sleep over in the school.

The risks are low, however, when students are skating or playing, injuries are always possible. Every aspect of the Grade 8 Camp and Sleep Over will be supervised by school staff and senior students.

Cost is **\$45** and this includes 3 meals, snacks and all activities.

Responsibilities

The School will make every reasonable effort to ensure or ascertain that:

- The staff, volunteers and/or service providers involved are suitably trained and qualified.
- The students are adequately supervised during the program/activity.
- The location(s) used are appropriate and safe for the activity(ies) and group.
- Equipment used has been inspected and deemed appropriate and safe.
- A Risk Management Safety Plan is in place to identify and manage known potential risks.
- An Emergency Plan is in place to deal with an injury or medical incident with any of the students.
- The staff has organized a parent/guardian meeting to review the purpose, trip itinerary, and safety/risk management plan.

The Parent/Guardian will:

- review the information contained in this letter and clarify any questions and concerns with the teacher prior to signing and returning the attached Consent and Acknowledgement of Risk Form
- review the attached Form
- sign and return this Form to the teacher by the due date.

The Student will:

- review the information contained in this letter and clarify any questions and concerns with the teacher prior to signing and returning the attached Student Commitment to Safety and Code of Conduct and Student Acknowledgement of Risk Form
- review the attached Form
- sign and return this Form to the Richmond Secondary School office by the due date (June 16).

If you have further questions, please contact us at the school.

Sincerely,

Mr. M. Winograd and Mrs. S. Chan
Organizing Teachers

Please return the completed form below with a \$45 cheque made out to Richmond Secondary School to the office at Richmond Secondary by JUNE 16, 2017

Parent/Guardian Consent - Acknowledgement of Risk - Waiver of Liability Form

RICHMOND SECONDARY SCHOOL GRADE 8 MINI-CAMP AND SLEEP-OVER SEPTEMBER 15/16, 2017

Son/Daughter's Name: _____

Consent and Acknowledgement of Risk:

1. I accept the mode of transportation for this activity.
2. I acknowledge my right to obtain as much information as I require about this program or activity and associated risks and hazards, including information beyond that provided to me by the school or board.
3. My child has no illnesses, medical conditions or disabilities that make this trip inappropriate for him/her and I know of no health related or other reason why my child should not participate in this trip.
4. I will supply suitable clothing for my child's participation in all activities associated with the field trip. I accept full responsibility for any inadequate clothing or equipment which I provide. I am aware that I should contact the school for further information if I am unclear about what clothing or equipment is required for the activities or the possible weather conditions.
5. My child is aware and agrees that he or she must wear appropriate safety equipment at all times while doing activities where this is required.
6. My child and I understand that a failure to wear required or recommended safety equipment could cause or contribute to a serious injury(ies).
7. I freely and voluntarily assume the risks/hazards inherent in the program/activity(ies) and understand and acknowledge that my child may suffer personal and potentially serious injury arising from his/her participation.
8. My child has been informed that he/she is to abide by Code of Conduct, including directions and instructions from the school's and/or service providers, administrators, instructors, and supervisors over all phases of the program/activity.
9. In the event my child fails to abide by these rules and regulations, disciplinary action may require his/her exclusion from further participation, or that I be contacted to have him/her picked up, unless I have specified other transport arrangements. I will be responsible for any costs associated.
10. I acknowledge that it is my responsibility to advise the school of any medical/health concerns of my child that may affect his/her participation.
11. I acknowledge that the board may choose to cancel the trip if travel conditions are deemed unsafe (e.g., Canada travel advisory, weather, health advisory). I accept that the board will not be liable for any costs associated with such a cancellation.
12. I consent that the board, through its employees, agents and officers, may secure such emergency medical services and advice as they deem necessary for my child's immediate health and safety, and that I shall be financially responsible for such services and advice.
13. Accidents can happen. They can be the result of the nature of the activity and can occur with or without any fault on either the part of the student or the school board or its employees or agents, or the facility when the activity is taking place. In permitting my child to attend this trip, I am not relying on any oral or written representation or statements made by the School Board and its servants, agents, employees, or authorized volunteers, to induce me to permit my child to take the trip, other than those set out in this document.

Waiver of Liability (This waiver element must be signed by ALL custodial parents or guardians of a child who is under the age of 19 years).

I agree that in consideration of School District No. 38 offering my child an opportunity to participate in the activity/trip I waive any and all claims I may personally have, and release from all liability and agree not to sue the Board of Trustees, its officers, employees, agents, volunteers and representatives, for any personal injury, death, property damage or loss as a result of or arising from my child/ward's participation in the trip, arising out of any cause whatsoever, including negligence. I understand that my signature here waives my right to sue on my own behalf for damages I may incur, but not the right for myself or a guardian acting my child's behalf to sue for damages owed the child. The child's rights to sue in the event of negligence are not affected by my signature here.

I am 19 years of age or more and have read and understand the terms of this document and understand that it is binding upon me, my heirs, executors and administrators.

My son/daughter has my permission to participate in this field trip.

Name of Parent/Guardian (Please print):	Signature:	Date:
_____	_____	_____
Name of Parent/Guardian (Please print):	Signature:	Date:
_____	_____	_____
Emergency Contact #1: Name and contact #'s (home, work, cell)		

Emergency Contact#2: Name and contact #'s (home, work, cell)		

Student Commitment to Safety and Code of Conduct and Student Acknowledgement of Risk Form

I will participate in this activity to the best of my abilities. I will behave safely and will wear appropriate clothing and use appropriate equipment on this field trip. I will follow the instructions of my teachers on the elements of risks involved and the precautions that are to be taken. I will abide by the District Code of Conduct and School rules during the field trip.

Name of Student (Please print):	Signature:	Date:
_____	_____	_____

