Richmond Secondary School
SERVICE HOURS 2018 – 2019

Committee Use (Total Hours)

NAME: _____ Student#: _____ Grade: _____

Service Award Criteria and Instructions

Service hours are contributed by RHS students who volunteer their time **to the school** because the intended outcome will make our school a better place for others. Hours spent on Student Council, Grad Committee, leading Grade 8 Mini-Camp, or in club activities, managing a Colts team, working backstage in the theatre and organizing special events for others are *just some examples of service* to RHS. If you have contributed 30 or more hours of service this school year, you will be recognized with a "*Service Award*" certificate. If you have contributed 90 or more hours of service, you will be recognized with a "*Major Service*" award.

Students must document all of their service hours, noting when, how many hours, what the activity was and the signature of the sponsoring staff member. For service hours that are anticipated to be completed *after* May 24th, please document these in the same manner as hours already completed.

Thank you for your valued contribution in making RHS a great place to be!

DATE(s)	HOURS	ACTIVITY	SPONSOR (*Print*)	SPONSOR (*Signature*)

SUBMIT THIS FORM TO THE OFFICE No Later than 3:00 pm Friday May 24, 2019.