



RICHMOND SECONDARY SCHOOL

7171 Minoru Boulevard, Richmond, British Columbia, Canada V6Y 1Z3
Tel: (604) 668-6400 Fax: (604) 278-4734 Web: rhs.sd38.bc.ca Email: richmond@sd38.bc.ca

November 13, 2018

Dear Parents/Guardians:

At Richmond Secondary School, parents and/or guardians can access their child's school information directly online through the **MyEducation BC (MyEdBC) PARENT PORTAL**. On Tuesday, November 13, we will be launching accounts for the parents and/or guardians of new RHS students. Through this account, you will be able to access the following information about your child(ren):

Each parent/guardian will have their own separate account, and can view the following:

- Class Attendance Information
- Contact Information
- Student Demographic Information
- Student Schedules
- Published Report Cards
- Transcript Information

On November 13, you will receive an email from "sysadmin@myeducation.gov.bc.ca" with your login ID and temporary password. Instructions on how to login and navigate the Parent Portal can be found on our school website at <http://rhs.sd38.bc.ca/>.

With your login ID and password, you can access the Parent Portal at:
<https://www.myeducation.gov.bc.ca/aspen/logon.do>

For your mobile devices, the site is available at:
<https://www.myeducation.gov.bc.ca/aspen/logon.do?mobile=1>

Account Problems?

Accounts have been created using email addresses previously provided to the office. If you did not provide your email address or need to update your address, please send an email to Richmond@sd38.bc.ca. In the subject line please put *Parent Portal*, and in the message include the following: Student's Full Name, Pupil Number, Parent/Guardian Name and email address.

Security?

MyEducation BC is a secure student information system used in most school districts in the province of BC. Security is guided by the rules and regulations of the School Act and Freedom of Information and Protection of Privacy Act (FOIPPA). If you have any questions or concerns please contact our office at 604-668-6400.

Thank you,

Jim Allison
Principal

