



## **Hello Parents of Incoming Richmond Secondary School Grade 8 Students:**

All incoming Grade 8 students are invited, welcomed and encouraged to attend our mini-camp **on Thursday, September 21, 2023**. The purpose of this camp is to bring our youngest RHS students together, help them learn tips for “success in high school” as well as engage in team-building and fun activities with all of the other Grade 8s. All of the camp activities and events will be led by a team of Grade 11 and 12 student-leaders, under the direct supervision of staff. The mini-camp will be safe, fun, inclusive and a fantastic way to start high school at Richmond Secondary and we want ALL of our Grade 8s to participate!

**Drop Off:** Thursday, September 21 at 9:00am with needed supplies, in the Large Gym

**Pick Up:** Thursday, September 21 at 8:30pm in the Large Gym

**Cost:** **\$50** – includes lunch, dinner, snacks, skating, bus and off-site activities, a keepsake and all activities. Please pay via cheque (addressed to ‘Richmond Secondary School’). *If the cost is a challenge for your family, please contact the school – we want ALL of our Grade 8s to participate!*

### **NEED TO BRING for Grade 8 Mini Camp:**

- [ ] Your RHS Student Agenda booklet and a pen
- [ ] Wear a pair of running shoes that fit properly and tie up.
- [ ] Water bottle

Note: Student personal items should be labeled with student name where possible.

### **DO NOT BRING to Grade 8 Mini-Camp:**

- Handheld devices including laptop computers or gaming devices
- Cell phones/cameras
- Money

Parents are encouraged to contact me at the school if they have any questions. This will be a safe, memorable and fun learning experience for all of our youngest students and Camp Leaders, and we want **all of our Grade 8s** to participate and enjoy a fabulous start to high school!

Sincerely,  
Anita Kwon  
Principal

**Parent/Guardian Consent, Acknowledgement of Risk & Waiver**

**Dear Parent/Guardian,**

The purpose of this letter is to inform you about the **GRADE 8 MINI-CAMP** experience that your child will be participating in. Your signature on the attached form confirms that you are aware of the information provided in this letter and permit your child to participate in this event. Here are the specific details of the 2023 Grade 8 Camp:

**Program/Activity Information****Grade 8 Mini-Camp on September 21, 2023 at Richmond Secondary School and Other Richmond Sites:**

Students will be engaged in a variety of learning activities including small group discussions, planning for success, team-building as well as some active and fun activities, including movement-based games. This event will be held at Richmond Secondary School, Minoru Arena and field areas and a bus trip to Riverport Sports & Entertainment Complex or other similar activity centre (Indoor facility).

The risks are low, however, when students are playing, injuries are always possible. Every aspect of the Grade 8 Mini-Camp is safe and will be supervised by school staff and senior students.

Cost is **\$50** and this includes 2 meals, snacks and bus and admission costs to all off-site activities.

**Responsibilities**

**The School** will make every reasonable effort to ensure or ascertain that:

- The staff, volunteers and/or service providers involved are suitably trained and qualified.
- The students are adequately supervised during the program/activity.
- The location(s) used are appropriate and safe for the activities and group.
- Equipment used has been inspected and deemed appropriate and safe.
- A Risk Management Safety Plan is in place to identify and manage known potential risks.
- An Emergency Plan is in place to deal with an injury or medical incident with any of the students.
- The staff has organized a parent/guardian meeting to review the purpose, trip itinerary, and safety/risk management plan.

**The Parent/Guardian will:**

- review the information contained in this letter and clarify any questions and concerns with the teacher prior to signing and returning the attached Consent and Acknowledgement of Risk Form
- review the attached Form
- sign and return this Form to the office by June 9, 2023.

**The Student will:**

- review the information contained in this letter and clarify any questions and concerns with the teacher prior to signing and returning the attached Student Commitment to Safety and Code of Conduct and Student Acknowledgement of Risk Form
- review the attached Form
- sign and return this Form to the Richmond Secondary School office by the due date (June 9)

If you have further questions, please contact us at the school.

Sincerely,

Ms. Li, Mr. Lin, Ms. Shields, Ms. Harrison, Ms. Diggins, Ms. Wang  
Organizing Teachers

***Please complete and return the 2 forms below to the office at Richmond Secondary **BY June 9, 2023.*****

***Please submit a post-dated cheque for \$50 addressed to Richmond Secondary School with your child's name in the memo field. Please post-date the cheque to **August 7, 2023.*****

# Parent/Guardian Consent - Acknowledgement of Risk - Waiver of Liability Form

RICHMOND SECONDARY SCHOOL GRADE 8 MINI-CAMP SEPTEMBER 21, 2023

**Son/Daughter's Name:** \_\_\_\_\_

## Consent and Acknowledgement of Risk:

1. I accept the modes of transportation (walking and bus) for this activity.
2. I acknowledge my right to obtain as much information as I require about this program or activity and associated risks and hazards, including information beyond that provided to me by the school or board.
3. My child has no illnesses, medical conditions or disabilities that make this trip inappropriate for him/her and I know of no health related or other reason why my child should not participate in this trip.
4. I will supply suitable clothing for my child's participation in all activities associated with the field trip. I accept full responsibility for any inadequate clothing or equipment which I provide. I am aware that I should contact the school for further information if I am unclear about what clothing or equipment is required for the activities or the possible weather conditions.
5. My child is aware and agrees that he or she must wear appropriate safety equipment at all times while doing activities where this is required.
6. My child and I understand that a failure to wear required or recommended safety equipment could cause or contribute to a serious injury(ies).
7. I freely and voluntarily assume the risks/hazards inherent in the program/activity(ies) and understand and acknowledge that my child may suffer personal and potentially serious injury arising from his/her participation.
8. My child has been informed that he/she is to abide by Code of Conduct, including directions and instructions from the school's and/or service providers, administrators, instructors, and supervisors over all phases of the program/activity.
9. In the event my child fails to abide by these rules and regulations, disciplinary action may require his/her exclusion from further participation, or that I be contacted to have him/her picked up, unless I have specified other transport arrangements. I will be responsible for any costs associated.
10. I acknowledge that it is my responsibility to advise the school of any medical/health concerns of my child that may affect his/her participation.
11. I acknowledge that the board may choose to cancel the trip if travel conditions are deemed unsafe (e.g., Canada travel advisory, weather, health advisory). I accept that the board will not be liable for any costs associated with such a cancellation.
12. I consent that the board, through its employees, agents and officers, may secure such emergency medical services and advice as they deem necessary for my child's immediate health and safety, and that I shall be financially responsible for such services and advice.
13. Accidents can happen. They can be the result of the nature of the activity and can occur with or without any fault on either the part of the student or the school board or its employees or agents, or the facility when the activity is taking place. In permitting my child to attend this trip, I am not relying on any oral or written representation or statements made by the School Board and its servants, agents, employees, or authorized volunteers, to induce me to permit my child to take the trip, other than those set out in this document.

## Waiver of Liability (This waiver element must be signed by ALL custodial parents or guardians of a child who is under the age of 19 years).

I agree that in consideration of School District No. 38 offering my child an opportunity to participate in the activity/trip I waive any and all claims I may personally have, and release from all liability and agree not to sue the Board of Trustees, its officers, employees, agents, volunteers and representatives, for any personal injury, death, property damage or loss as a result of or arising from my child/ward's participation in the trip, arising out of any cause whatsoever, including negligence. I understand that my signature here waives my right to sue on my own behalf for damages I may incur, but not the right for myself or a guardian acting my child's behalf to sue for damages owed the child. The child's rights to sue in the event of negligence are not affected by my signature here.

I am 19 years of age or more and have read and understand the terms of this document and understand that it is binding upon me, my heirs, executors and administrators.

## My son/daughter has my permission to participate in this GRADE 8 MINI-CAMP field trip.

Name of Parent/Guardian (Please print): _____	Signature: _____	Date: _____
Name of Parent/Guardian (Please print): _____	Signature: _____	Date: _____
Emergency Contact #1: Name and contact #'s (home, work, cell) _____		
Emergency Contact#2: Name and contact #'s (home, work, cell) _____		

## Student Commitment to Safety and Code of Conduct and Student Acknowledgement of Risk Form

I will participate in all aspects of Grade 8 Mini-Camp to the best of my abilities. I will behave safely and will wear appropriate clothing and use appropriate equipment on this field trip. I will follow the instructions of my teachers on the elements of risks involved and the precautions that are to be taken. I will abide by the District Code of Conduct and School rules during Grade 8 Mini-Camp.

Name of Student (Please print): _____	Signature: _____	Date: _____
--	---------------------	----------------

Over...2

**DIETARY RESTRICTIONS?** Please complete the box below if your child has any dietary restrictions or allergies:

Student's Name: \_\_\_\_\_

Allergies or Dietary Restrictions:

Please return this completed form along with a post-dated cheque to the office at  
Richmond Secondary School.

Welcome RHS Colts Graduating Class of 2028!